



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

PSD# 2012-2193
'13 JAN -2 P1:34

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: PUBLIC SAFETY / INMATE CLASSIFICATION

Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.

SPECIALIZED CRITIQUING OF TAPED INTERVIEWS FOR RECERTIFICATION OF THE "LIST OF SERVICES INVENTORY-REVISED (LSI-R)" ASSESSMENT TOOL. REFER TO ATTACHED.

2. Vendor/Contractor/Service Provider Name:

JUSTICE SYSTEM ASSESSMENT AND TRAINING (JSAT)

3. Amount of Request:

\$12,180.00

4. Term of contract (shall not exceed 12 months), if applicable:

From: JANUARY, 2013

To: 30-Jun-13

5. Prior SPO-001, Sole Source (SS) No.:

NONE

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.

REFER TO THE ATTACHED.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department

REFER TO THE ATTACHED.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

REFER TO THE ATTACHED.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

REFER TO ATTACHED.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
MARC S. YAMAMOTO <i>msy 12/17</i>	ASO-PC	808-587-1215	<i>marc.s.yamamoto@hawaii.gov</i>
RHONDA SASAKI	IC	808-587-1336	<i>rhonda.e.sasaki@hawaii.gov</i>

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature



Date

For Chief Procurement Officer Use Only

Date Notice Posted: 1/3/13

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Request has been withdrawn by the department.

☐ Approved

☐ Disapproved

☒ No Action Required

Oliver S. Fuji 1/29/2013
Chief Procurement Officer Signature Date

.6a:

The Justice System and Training (JSAT) consultants will code/critique a Level of Service Inventory-Revised (LSI-R) assessment tape using a long standing and proven software program that is approved by Dr. James Bonta, author of the LSI-R and the Multi Health Systems that owns the tool. The consultant will use this system to code/critique a taped offender interview submitted by a staff and provide a comprehensive report that checks for proper scoring for each item on the assessment and insufficient information used to score the respective item. This process measures inter-rater reliability between the consultant coding/critiquing the taped interview and the staff scoring the interview. The second part to the report is rating the motivational interviewing skills that the staff uses to engage and establish a working relationship with the offender throughout the taped interview. Once this two-part coding process is completed, each staff will receive a three to four page report outlining scoring disagreements between the coder and the staff and the level of motivational interviewing skills used during the interview process.

Staff must have a passing score on the scoring of the LSI-R and using motivational interviewing skills in order to maintain the fidelity of the instrument. This system is also capable quality assurance reports for supervisors and administrative staff, when funding permits.

Contracting with JSAT is essential to maintain the continuity of the same LSI-R certification/recertification process across the criminal justice system. Additionally, JSAT has a longstanding relationship with Dr. Bonta, which allows for a quick turnaround time on LSI scoring clarification issues and Gunnit Khurana and Raman Khurana, who developed the LSI data software.

JSAT is the only consultant that trains and uses this comprehensive LSI-R assessment software system. It has been used by the Hawaii criminal justice system since 2003.

6b:

JSAT is the proprietor of the (LSI-R) Offender Interview Critiquing (QA) program. This critique software has been used by ICIS since 2003, when all criminal justice staff was trained in administering the LSI-R to offenders/clients on their caseload. Certified LSI-R trainers were trained to certify staff in administering the LSI-R, using the critique software program. ICIS continues to use the LSI training and certification process provided by JSAT. Dr. Bonta, author of the LSI, approves this long-standing and proven critique software system.

7.

SS 13-029K

Since 2000, the former Chief Justice Ronald Moon convened a group of criminal justice stakeholders to address prison overcrowding and high recidivism rates in Hawaii. As a result, the Interagency Council on Intermediate Sanctions (ICIS) was established. As the first step, ICIS adopted the use of the Level of Service Inventory-Revised (LSI-R) to address the actuarial risk of each offender and the respective intervention needed to address the identified risk. In 2003, ICIS contracted with JSAT to provide train the trainer training to 25 selected staff from the Judiciary, Parole, and Public Safety, to deliver the LSI-R and certify the trained staff. ICIS continues to use this training and certification process for new staff.

The 2012 Session Laws of Hawaii, Act 139 was signed by the Honorable Governor Neil Abercrombie to improve the criminal justice system and increase public safety by focusing on reducing recidivism rates, thereby increasing public safety. Act 139 also mandates that the Department of Public Safety use a validated risk assessment to determine an offender's risk to reoffend and suitability for community supervision. Trained staff shall administer this validated risk assessment.

The Director of Public Safety has decided to continue using the nationally and Hawaii validated LSI-R, which continues to be used by ICIS. In doing so, it is critical that all staff in the criminal justice system (ICIS) be recertified. Unfortunately, due to the lack of resources, ICIS has not been able to provide the mandatory LSI recertification, which should be done every 3 years. All staff will receive a refresher LSI training and be expected to pass the recertification process.

Based on the above, contracting with JSAT is critical in order to maintain the continuity of the same LSI-R critique process across. It is not advantageous to the Department of Public Safety and its ICIS partners to pursue using another vendor, when JSAT has proven to ICIS to have the knowledge, capability, and experience in consulting, training, and software availability for comprehensive quality assurance/improvement for staff development/recertification. Contracting with another vendor that proposes to provide the above quality of service and software will cause a major disruption in the LSI-R recertification process for trainers and staff.

8.

No other vendor was explored, as it would be cost prohibitive to ICIS and a major set back in the recertification process.

SS13-029K